**When and Where: Role**

**Date**: 02/15/2024 **Primary Facilitator**: Monikrishna Rayala

**Start:** 7:40 PM **Timekeeper:** Andrew Hudson

**End:** 8:20 PM **Minute Take:** Colt Weiner

**Place:** Discord Project Channel **Attending:** Monikrishna, Andrew, Colt, Dawson, Logan

1. **Objective**

Discuss project planning, explain team members' perspective of the system requirements (Their point of view on architecture and use cases), and assign roles to the teammates.

1. **Status**

Initial casual banter was exchanged which facilitated a relaxed mood. Then, the team reviewed and discussed Andrew's Use Case Model.

1. **Discussion**

3.1 During the Use Case discussion, the team proposed and discussed the following things:

* Building a system within a system to handle the different events.
* Prosed and discussed handling reminders and authentication via a service.
  + This would help with not having to write and handle all the creating and developing of that system when can find a system already built to handle these tasks.

3.2 Additionally, we discussed using a local file system to hold all the reminders, tasks, and categories.

3.3 We also discussed using Electron to run our stand-alone application. This also led to discussing how we could use Node.js under the hood. Also, now Electron offers Electron Forge, so this could be used to host both the stand-alone and web application.

3.4 We concluded that:

* Krishna would develop the main architecture of the application.
* Adrew would handle Menus and Use Case diagrams, mainly focusing on the front-end development.
* Dawson would handle Documentation and Jack of All Trades, helping where he’s needed.
* Colt and Logan would handle backend and server development.

**4. Wrap up**

4.1 At the next meeting:

* We will go over the System Requirements Document and create that collaboratively on a Discord call.
* Colt is going to investigate HTTPs handling.
* Andrew would investigate how we can incorporate Android and iOS for notifications.